

THE PARTICULARS

ORDERING POLICIES

Guest count confirmation is required 72 hours in advance of delivery. **V. Catering & Events** requires most orders a three-day advance notice. If order is canceled within 48 hours of pick-up or delivery a 20% surcharge will be applicable. Gratuity to delivery person is accepted.

PICK-UP PROCEDURES

All pick-ups are handled between the hours of 10 a.m. – 9 p.m., unless specified at a different time, in advance. Pick-up is available 7 days a week.

DELIVERY TIMES AND FEES

All deliveries are handled between the hours of 10 a.m. – 9 p.m., unless specified otherwise. A delivery fee will be applied, and is based on location, food amount and price.

DEPOSITS

A signed contract is required along with a 30% deposit to secure/execute the booking of the event date, which will be applied to the final invoice. Payment in full is required on or before the event date.

CONTRACT DETAILS

A contract must be signed with the deposit and/or prior to the delivery or pick-up of the food.

PAPER PRODUCTS

All menu items will be charged an additional **\$1.50 per person** for our sturdy black plastic ware, plates and dinner napkins. **Paper Products are only included in the 'Lunch Boxes'.**

SALES TAX

A 7.5% sales tax is applicable on all invoices, unless a tax exemption form has been submitted ahead of time.

RENTALS

Equipment rentals or party supplies are available. Allow at least 1 week for reservations. Customers can make arrangements with our event coordinator. We will make suggestions and go through your needs before ordering.

THEMED EVENTS - Our Event Planner & Chef can also work with you throwing a fun, themed event with entertainment, fun extras, etc.